



## **Gold Management**

**Includes all the benefits of our Letting and Vetting Service plus...**

- Supervision of Tenancy Agreement signing
- Key inventory
- Notification to utilities of change of occupants
- Notification to utilities of meter readings (where supplied)
- Rent collection throughout the tenancy
- Regular rent reminders to tenants
- Guaranteed rent with no additional premium, no policy excess and no waiting period
- Payment of rents by direct credit
- Monthly income and expenditure statements
- Non Resident Landlord tax assistance
- Arranging regular gas checks and servicing
- Assisting in obtaining mortgagor's permission
- Annual income and expenditure account
- Assistance in end of year 'Income from Letting' tax returns
- Free postal reply service

We make no management charge whilst a property is unoccupied between tenancies